

Ridgefield Homeowners Association Notice to Directors

This form is to advise RHA Directors of any concerns or recommendations relating to our community that you may have, such as Architectural, Grounds, Pool, Recreation Center, Social/Public Relations, or other general subjects.

Describe your concern/recommendation: _____

If applicable:

describe the location involved: _____

describe the date(s) involved: _____

any previous attempts to resolve the issue: _____

Include your name, signature, address, telephone number and date for verification purposes and to ensure your notice is addressed, if you do not provide the identification below, we cannot address your issue.

You will be advised of the resolution.

Name _____ Signature _____

Address _____ Phone _____ Date _____

This notice should be placed in a sealed envelope and handed to an office staff member who will place it in the mail slot of the RHA President. The envelope will **ONLY** be opened by either the RHA president or vice president and assigned to the appropriate Director(s).

-----**FOR DIRECTOR USE ONLY**-----

No: _____

Resolution: _____

Director signature: _____ Date: _____